

The Price List of the Services

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[SOURCE: Cabinet of Ministers Regulation of 19.09.2017 No. 562 "Regulations on the Pricelist of Paid Services Provided by the Office of Citizenship and Migration Affairs;](#)

The OCMA shall issue free of charge:

1. Full information about an individual existing in the Population Registerand, in accordance with Section 18 of the Law on the Population Register, full information about an individual existing in the Population Register shall be issued two times during a calendar year free-of-charge and a state fee LVL 5 must be paid for each following issue of full information;

2. Information about individuals who have registered their place of residence at a real estate of an owner.

Paid services accounts:

Beneficiary: Pilsonības un Migrācijas Lietu Pārvalde (Office of Citizenship and Migration Affairs)

Reg. No. 90000054163

Account No. LV74TREL2140093025000

Beneficiary Institution: Valsts kase, code TREL22

The Price List of the Services Provided by the Office of Citizenship and Migration Affairs

No.	Type of service	Unit of measurement	Price, excl. VAT (euro)	VAT	Price, incl. VAT (euro)
1.	Preparation of the statement (except for statement from the Population Register), if special methods for preparation of data and selection criteria are necessary to use for preparation thereof				
1. 1.	within five working days	one statement	6.28	1.32	7.60

1 . 2 .	within one working day	one statement	1 1. 7 0	2 . 4 6	1 4 1 6
1 . 3 .	within three working days by signing it with a safe electronic signature	one statement	5. 8 5	1 . 2 3	7 . 0 8
1 . 4 .	within one working day by signing it with a safe electronic signature	one statement	9. 9 2	2 . 0 8	1 2 0 0
2 .	Development of the software, if special methods for preparation of data and criterions for selection are used for data processing in the information systems of the Office of Citizenship and Migration Affairs (hereinafter - the Office)	one human hour	6 6. 1 2	1 3 . 8 8	8 0 . 0 0
3 .	Forwarding of a letter prepared by a person to the indicated (searched) addressee, if there is no legal ground to provide information from the Population Register (excluding postal expenses)*	one dispatch	6. 2 0	1 . 3 0	7 . 5 0
4 .	Use of the technical connection for online data transmission of the information systems of the Office				
4 . 1 .	configuration of the technical connection of the operational or test data base of the online data transmission system of the information systems of the Office (up to five users)	one connection	2 2 4. 3 0	4 7 . 1 0	2 7 . 4 0
4 . 2 .	ensuring connection for one user for customer of the online data transmission system of the Population Register, who uses the Population Register display system (application) (for the current customer, if more than five users are registered in the system)	one user	2 3. 7 9	5 . 0 0	2 . 7 9
4 . 3 .	unblocking of the current user's account of the online data transmission system of the Population Register without issue of new details to the customer, who is using the Population Register display system (application)	one user	1 0. 7 8	2 . 2 6	1 3 . 0 4

4 . 4 .	renewal of details of the current user and unblocking of the current user's account of the online data transmission system of the Population Register with issue of new details to the customer, who is using the Population Register display system (application)	one user	1 4. 0 7	2 . 9 5	1 7 . 0 2
4 . 5 .	Renewal of the technical connection of the online data transmission system of the information systems of the Office for the customer, who uses the cross-system interface	one connectio n	9 0. 9 8	1 9 . 1 1	1 1 . 0 9
4 . 6 .	replacement of the internet protocol address permitted for the user in the online data transmission system of the information systems of the Office (for the current customer), replacement of one permitted internet protocol address with another one internet protocol address	one user for one fixed internet protocol address	6. 2 5	1 . 3 1	7 . 5 6
4 . 7 .	replacement of internet protocol address permitted for the user or adding to the online data transmission system of the information systems of the Office (for the current customer), more than one internet protocol address for one user	one user	3 0. 6 4	6 . 4 3	3 7 . 0 7
4 . 8 .	configuration changes of the technical connection of the customer of the online data transmission system of the Population Register (distribution of users by territorial units) for the customer, who uses the Population Register display system (application)	one user	5 4. 0 5	1 1 . 3 5	6 5 . 4 0
4 . 9 .	Changes of the data scope available from the online data transmission system of the Population Register for the customer, who uses the Population Register display system (application)	one user	3 7. 3 7	7 . 8 5	4 5 . 2 2
4 . 1 0 .	Changes in the scopes of data available from the online data transmission system from the information systems of the Office for the customer, who uses cross-system interface	one connectio n	1 5 3. 5 0	3 2 . 2 4	1 8 . 5 7 4
5 .	Subscription of the online data transmission system of the information systems of the Office (regardless of the number of processed entries of the person)				

5 . 1 .	if one up to 10 users are registered for the system	per month	8 2. 2 1	1 7 . 2 6	9 9 . 4 7
5 . 2 .	for each next user (in addition to the principal amount)	one user per month	3 3. 5 6	7 . 0 5	4 . 6 1
5 . 3 .	for accredited trusted certification service provider (regardless of the number of users)	per month	4 6. 9 8	9 . 8 7	5 6 . 8 5
6 .	subscription of the test data base of the information systems of the Office (regardless of the number of processed entries of the person)	per month	6 5. 2 4	1 3 . 7 0	7 8 . 9 4
7 .	Subscription of personal data monitoring in the Population Register				
7 . 1 .	development of the software for monitoring set, if special methods for preparation of data and criterions for selection are used for personal data processing	one human hour	7 4. 4 1	1 5 . 6 3	9 0 . 0 4
7 . 2 .	from one up to 100,000 persons - for accredited trusted certification service provider	per month	4 0. 0 7	8 . 4 1	4 . 4 8
7 . 3 .	from one up to 100,000 persons - for other persons	per month	7 5. 8 7	1 5 . 9 3	9 1 . 8 0
7 . 4 .	from 100,001 up to 300,000 persons - for accredited trusted certification service provider	per month	6 3. 4 5	1 3 . 3 2	7 6 . 7 7

7 . 5 .	from 100,001 up to 300,000 persons - for other persons	per month	1 3 9. 4 1	2 9 . 2 8	1 6 8 . 6 9
7 . 6 .	300,001 persons and more - for accredited trusted certification service provider	per month	8 8. 4 7	1 8 . 5 8	1 0 7 . 0 5
7 . 7 .	300,001 persons and more - for other persons	per month	1 6 2. 4 1	3 4 . 1 1	1 9 6 . 5 2
8 .	Issue of standard software code for the correctness of the personal identity code specified in the Population Register (JavaScript or .NET)	one module	2 0 9. 6 5	4 4 . 0 3	2 5 3 . 6 8
9 .	preparation of the software audit result print-out from the online data transmission system of the information system of the Office				
9 . 1 .	within five working days - for accredited trusted certification service provider	one page	5. 4 9	1 . 1 5	6 . 6 4
9 . 2 .	within five working days - to other persons	one page	1 1. 8 0	2 . 4 8	1 4 2 8
9 . 3 .	within one working day - for accredited trusted certification service provider	one page	1 1. 8 0	2 . 4 8	1 4 2 8

9 . 4 .	within one working day - for other persons	one page	2 3. 6 0	4 . 9 6	2 8 5 6
1 0 .	preparation of the statistics on the online data transmission system audit results for the information systems of the Office				
1 0 . 1 .	within five working days	one user	5. 0 4	1 . 0 6	6 . 1 0
1 0 . 2 .	within one working day	one user	1 0. 0 7	2 . 1 1	1 2 . 1 8
1 1 .	Preparation of information on the number of persons per address at the moment of provision of information, if special methods for preparation of data and selection criteria should be used for preparation thereof				
1 1 . 1 .	if the information is requested for one up to 10 addresses	one statement	7. 4 0	1 . 5 5	8 . 9 5
1 1 . 2 .	if the information is requested for 11 up to 100 addresses	one statement	2 9. 5 6	6 . 2 1	3 5 . 7 7
1 1 . 3 .	if the information is requested for 101 addresses and more	one statement	5 9. 1 5	1 2 . 4 2	7 1 . 5 7
1 2 .	Sending of the statement, personal data print-out from the Population Register, statistical information or print-out of the system software audit result (excluding postal expenses)*	one dispatch	4. 1 6	0 . 8 7	5 . 0 3

1 3 .	Preparation of black and white copies (A4 format)	one page	0. 3 6	0 . 8	0 . 4 4
1 4 .	Edition "J. Taurēns "Latvijas vēstures pamatjautājumi. Valsts konstitucionālie principi"" (Basic information on the Latvian History. National constitutional principles)	one copy	4. 2 5	0 . 8 9	5 . 1 4
1 5 .	Preparation of the document with certification of document copies delivered to archive, if additional processing is required	one document	3. 7 4	0 . 7 9	4 . 5 3

<https://www.pmlp.gov.lv/en/price-list-services>